

JOB TITLE: Practice & Policy Consultant

REPORTS TO: Director of Professional Practice

POSTING DATE: March 17, 2014

JOB DESCRIPTION:

The Practice & Policy Consultant will receive, monitor, and respond to practice inquiries, complete trends analysis, and participate in development and implementation of practice support documents within the College. The Practice & Policy Consultant position is regular full time.

MAJOR RESPONSIBILITY AREAS:

- Consultation with employers, other regulatory bodies and associations, government, public, and practitioners
- Perform comprehensive research and analysis of complex practice and policy issues
- Research and prepare reports for practice team and Executive Director/Registrar
- Develop and implement practice and policy documents
- Maintain and generate new ideas for improved consultation with members and stakeholders
- Represent the CLPNA and the LPN profession provincially and nationally
- Contribute to the work of the CLPNA as an integral team member

MINIMUM QUALIFICATIONS:

- Broad nursing practice/health professional experience essential
- Post-secondary education essential
- Professional nursing designation preferred
- Experience in leadership, practice consultation, education, research, or regulation an asset
- Experience working in a project and team environment with changing timelines/priorities
- Ability to think strategically, analyze and interpret complex, multifaceted issues
- Effective judgment, decision-making, conflict management, and problem solving skills
- Understanding of the health system and legislation affecting nursing and healthcare
- Understands the roles and inter-relationships among stakeholders in the healthcare system
- Awareness of social and political sensitivities in the healthcare system
- Intellectual curiosity about nursing, research, healthcare, and system trends
- Demonstrated initiative and creativity, with evidence of producing quality outcomes
- Effective independent and team skills with ability to build relationships and engage stakeholders
- Effective self-management and time management skills

- Excellent written and verbal communications skills in the English language
- Computer skills must include Outlook, Word, and PowerPoint
- Ability to travel and must have a reliable vehicle and class 5 license

ADDITIONAL REQUIREMENTS: Satisfactory professional and criminal reference checks.

WORKING CONDITIONS: This position requires willingness to travel throughout Alberta with a potential for out of province travel. Occasional irregular work hours during weekends and public holidays may also be required. Moderate physical activity may also be required.

COMPENSATION: The level of compensation is commensurate with education and experience.

APPLICATION PROCESS: To apply for the Practice & Policy Consultation position, please email a cover letter and resume to jdavidson@clpna.com with a subject line of Practice & Policy Consultant. Alternatively, by mail to Joy Davidson, Human Resources Assistant, CLPNA, 13163 146 Street, Edmonton, AB T5L 4S8.

CLOSING DATE: April 4, 2014 at 4:30 p.m.

All resumes will be maintained as Confidential by the CLPNA and there will be no publication or disclosure of applicant's name other than the successful candidate upon acceptance of the position.

While we appreciate applications from all who have an interest, only those selected for interview will be contacted. Thank you for considering this important role with the CLPNA.