

ADVERTISING PAYMENT FORM – Job Listings

Advertising fees are payable before ad is published.

ADVERTISERS INFORMATION (please print)				
Today's Date				
Organization				
Contact Name		Title		
Mailing Address				
City		Province	Postal Code	
Phone		Fax		
Email				
PAYMENT INFORMATION (please print)				
Quantity of 1 month Ads:	_____ X \$105 (includes GST) per ad	<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Cheque (Enclosed)	= Total (Includes GST)	\$ _____

ADVERTISING GUIDELINES

1. Advertisements:

- a) **Format:** Microsoft Word or PDF format. All ads are published "as is".
 - b) **Publishing Date:** Approved ads are published on the website every Friday by 4:30pm. If the CLPNA office is closed on Friday, ads received may be published at the most applicable earlier or later date.
 - c) **Length of Publication:** 1 calendar month per payment.
2. **Payment:** \$105 (GST included) per advertisement. Advertising fees are payable prior to being posted on the website and are non-refundable. Visa, Mastercard and corporate cheques are accepted. Invoicing is not available. Personal cheques are not accepted.
 3. **Submission:** Your Advertisement, Advertising Payment Form for Job Listings, and Payment must be received by CLPNA before posting on the website. For best results, use the following methods:
 - a) **Email** your Ad & Advertising Payment Form for Job Listings with VISA or Mastercard info complete to webadvertising@clpna.com; or,
 - b) **Email** your Ad to webadvertising@clpna.com and **mail/fax** the Advertising Payment Form for Job Listings with payment to the CLPNA, Attn: Carolyn. Please mention in your email whether the Advertising Payment Form and Payment is being sent by fax or mail.

For privacy and security reasons, once payment is processed the below section will be destroyed.

CREDIT CARD INFORMATION (please print)				
Cardholder Name:				
Credit Card #:				<input type="checkbox"/> VISA <input type="checkbox"/> Mastercard
Expiry Date:	Month:	Year:		
Signature:			Date:	