



COLLEGE OF
LICENSED PRACTICAL NURSES
OF ALBERTA

Policy

Research Funding

Approved: September 30, 2020



The legislative mandate of the College of Licensed Practical Nurses of Alberta (CLPNA) is to serve and protect the public by ensuring its members deliver safe, competent, and ethical nursing care. A CLPNA Policy outlines requirements and expected behaviours that will be monitored and enforced.

Approval Date September 30, 2020
Approver Executive

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INTRODUCTION The College of Licensed Practical Nurses of Alberta (CLPNA) funds high quality research about the Practical Nurse profession and practice. Quality research advances knowledge and helps the CLPNA meet its mandate of protecting the public through improving the health, safety, and quality of care of Albertans.

PURPOSE The purpose of this policy is to outline expectations for recipients of CLPNA research funding regarding appropriate use.

POLICY Recipients of CLPNA research funding must use the awarded amount towards allowable research expenses described in the research proposal and outlined in this policy. Research expenses should not differ significantly from the original proposal.

The CLPNA reserves the right to terminate any funding if the funding recipient does not adhere to the appropriate use of research funding.

Funding Process and Term Limits

Funding flows through the recipient's institution and is provided in one installment at the beginning of the research project. Generally, the CLPNA supports projects for 1 year from the start of funding, however, extensions may be granted with justification and approval from the CLPNA. Recipients of funding from the CLPNA remain eligible to apply for and receive future funding opportunities with the CLPNA.

Unused funds must be returned to the CLPNA unless a project extension is granted or an alternate arrangement is made. If you are concerned that you will not use all the funding, please contact the Research Department to arrange for a return of funding.

Allowable Expenses

Research expenses should be used appropriately for the research project. Funding from the CLPNA can be used as matching, seed, or additional grant funding. Funds can be used to support the salary of a research assistant or trainee while the trainee is completing research on this project. Recipients may use funds for the cost of minor equipment and supplies, laboratory

charges, and travel expenses for activities related to the research. Funding must go to research activities only and cannot be used for institutional overhead or administration costs.

Alterations to the Project

Prior to any substantial alterations on the initial project idea, recipients must obtain written approval from the CLPNA prior to any substantial alterations on the initial project idea. The CLPNA reserves the right to terminate support if changes to the research activity are substantial or if the activity is cancelled.

Authorship and Publication

All research partners will be considered for authorship on any academic works based on contribution to the written work or presentation.

The CLPNA encourages recipients to publish CLPNA funded work in open access journals using the funding provided by the CLPNA.

Funding from the CLPNA should be acknowledged in posters, presentations, and any public facing outputs of the research supported by the CLPNA. Please contact the CLPNA's Research Department for information about how to acknowledge the CLPNA and for access to the CLPNA logo.

The CLPNA will facilitate the opportunity for the results to be published in the quarterly CLPNA CARE magazine or as a CLPNA web news article.

Reporting Requirements

Recipients of funding from the CLPNA must prepare a final report of the project. This report must include recommendations stemming from the research findings, a record of outputs resulting from the funding, and a final statement of expenditures that includes a variance analysis of differences between the proposed budget and final expenditures.

If the project is extended beyond one year, the recipient of funding must provide an annual report in addition to the final report.



CONCLUSION The CLPNA provides funding for research that builds knowledge about the Practical Nurse profession and contributes to scientific research. This document outlines expected use of funds from the CLPNA.

If after reading this document you have any questions about research funding please contact the Research Department via email at info@clpna.com, or by phone at 780-484-8886 or 1-800-661-5877 (toll free in Alberta).