



COUNCIL MEETING

DATE: September 21, 2023 @0830hrs

September 22, 2023 @0900hrs

CLPNA Office 13163 146 Street, Edmonton

MINUTES

Council Members Present in person September 21, 2023: K Kooiker, A Cesar, L Osinchuk, L Stebbins, T Smith, D Haastруп, J Peace

Council Members Present in person September 22, 2023: K Kooiker, A Cesar, T Smith, L Osinchuk, L Stebbins, C Sekura, D Haastруп, J Peace

Staff Present: J Weis, C Waggott, L Schneider, T Richter, J Birenbaum, M Malenfant, A Carlson

Regrets: C Sekura (September 21, 2023)

| Agenda item # | Agenda Topic | Council Discussion Decision/Motion | Approved |
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| 1. | Call to Order | @0903 | |
| As an act of reconciliation and gratitude, the CLPNA would like to acknowledge the traditional territories where we work and learn. The CLPNA regulates the practice of practical nursing on Treaty 6, 7, and 8 territories. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community and whose ancestors have taken care of the land for centuries. | | | |
| 2. | Declarations <ul style="list-style-type: none"> Conflict of Interest Annual Council Member disclosure statement <p>Declarations were filled out and will be filed in mfiles</p> | | |
| 3. | Adoption of Agenda | Motion: to adopt the agenda for the September 21 and 22nd 2023 meeting. | T Smith/A Cesar Carried |
| 4. | Approval of the minutes <ul style="list-style-type: none"> June 15 & 16, 2023 July 24, 2023 (email motion) | Motion: to approve the minutes from June 15 & 16 minutes; July 24, 2023 (email motion). | J Peace/T Smith Carried |
| 5. | Required Approvals Agenda | | |
| 5.1. | NorQuest Orthopedic Program Approval | | |
| 5.2. | MacEwan Perioperative Program Approval | | |
| 5.3. | Red Crow Community College – Notice of Intent PN Diploma Program | | |
| 5.4. | Canadian School of Health Studies – Notice of Intent – Foot Care Program | | |
| 5.5. | Mandatory Bill 21 – module for registration | | |
| Motion: to approve the above required approvals agenda; and the following resolutions attached: <ul style="list-style-type: none"> Resolution 2023-37 - 5.1- NorQuest College Orthopedic Program Approval Resolution 2023-38 - 5.2- MacEwan Perioperative Program Approval Resolution 2023-39 - 5.3 – Red Crow Community College – PN Diploma Program Notice of Intent Resolution 2023-40 - 5.4 - Canadian School of Health Studies – Advanced Practice Foot Care Program Notice of Intent Resolution 2023-41 - 5.5 – Policy Approval – Mandatory Education – Protecting Patients from Sexual Misconduct. | | | L Osinchuk/L Stebbins Carried |



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| 6. | Monitoring CEO Performance | | |
| 6.1. | EL 3 – Financial Condition | | |
| 6.2. | EL 7 – Communication and Support to Council | | |
| 6.3. | EL 10 – Fees | | |
| 6.4. | ENDs | | |
| 6.4.1. | Mega End | | |
| 6.4.2. | E1 – Public Safety | | |
| 6.4.3. | E2 – Public Trust | | |
| 6.4.4. | Stakeholder Survey: Presentation Ashley Carlson (survey in Appendix, referenced in E2) | | |
| | E3 – Registrants Value CLPNA | | |
| | <i>Council has assessed the above monitoring reports and finds they provide evidence of compliance with a reasonable interpretation on the following monitoring reports: EL 3 - Financial Condition; EL 7 – Communication and Support to Council; EL 10 – Fees; ENDs - Mega End; E1 – Public Safety; E2 – Public Trust; E3 – registrants Value CLPNA.</i> | | |
| 7. | Governance Process Decisions | | |
| 7.1. | Fiscal Year End Change | <i>Motion: Council Approves that effective January 1, 2024, CLPNA's fiscal year shall be January 1, 2024 – November 30, 2024 and thereafter, CLPNA's fiscal year shall be December 1 – November 30.</i> | L Osinchuk/A Cesar Carried K Kooiker, President signed the formal agreement (attached) |
| 7.2. | HCA Advisory Committee | <i>Motion to appoint A Cesar to the HCA Advisory Committee for a term from September 21, 2023 to September 20, 2024.</i> | T Smith/J Peace Carried |
| 7.3. | END 3 - Registrants Value the CLPNA | <i>Motion to repeal the Council Governance End Policy E 3 "Registrants Value CLPNA"; and makes this resolution effective retroactive to August 31, 2023.</i> | T Smith/C Sekura Carried |
| 8. | Governance Process Decisions (Policy Committee Content Final Review) | | |
| 8.1. | GP – Governance Process Policy | | |
| 8.2. | GP 2 – Council Role Contributions | | |
| 8.3. | GP 3 – Presidents Role | | |
| 8.4. | GP 4 – Council and Committee Principles | | |
| 8.5. | GP 5 – Council and Committee Expenses | | |
| 8.6. | GP 6 – Code of Conduct (deferred to December) | | |
| 8.7. | GP 7 – Investment in Governance | | |
| 8.8. | GP 8 – Council Linkage with Ownership | | |
| 8.9. | GP 9 – Council Linkage with other Organizations | | |
| 8.10. | GP 10 – Council Planning Cycle and Agenda | | |
| 8.11. | GP 11 – Governance Succession Planning | | |
| 8.12. | GP 12 – Special Rules of Order | | |
| 8.13. | CMD 4 – Monitoring Chief Executive Officer Performance | | |
| <i>Motion: to approve all amendments to the above Governance Process and Council Management Delegation policies (see attached resolution and final policies).</i> | | | J Peace/T Smith Carried |
| <i>GP 6 – Code of Conduct is deferred to December for legal advice.</i> | | | |



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| 9. | Executive Limitations Items for Decision (Policy Committee Content Final Review) | |
| 9.1. | EL 1 – Treatment of Staff | |
| 9.2. | EL 2 – Planning | |
| 9.3. | EL 4 - Asset Protection | |
| 9.4. | EL 5 – Treatment of Members and Public | |
| 9.5. | EL 8 – Development of Standards and Policies Governing Practice of LPNs | |
| 9.6. | EL 10 – Fees | |
| <i>Motion: to approve all amendments to the above Executive Limitations policies (see attached resolution and final policies).</i> | | <i>L Stebbins/D Haastrup Carried</i> |
| <p style="text-align: center;">CLOSED SESSION@1550hrs</p> <p><i>A portion of the meeting was closed to the public as items were not related to Regulatory Governance and Council Administration as was made by order of Council. The minutes have reflected the Council decisions reached with the greatest level of transparency.</i></p> | | |