



## COUNCIL MEETING

**DATE: December 7, 2023 @0830hrs**

**December 8, 2023 @0900hrs**

**CLPNA Office 13163 146 Street, Edmonton**

### Public Minutes

**Council Members Present December 7<sup>th</sup>, 2023:** K Kooiker, A Cesar, L Osinchuk, L Stebbins, T Smith, J Peace

**Staff Present December 7<sup>th</sup>, 2023:** J Weis, C Waggott, L Schneider, T Richter, J Birenbaum, M Malenfant

**Staff Presentations: December 7<sup>th</sup>, 2023:** Y Davey

**External Presenter December 7<sup>th</sup>, 2023:** M Taylor

Agenda item #	Agenda Topic	Council Discussion Decision/Motion	Approved
1.	Call to Order	@0903	
<i>As an act of reconciliation and gratitude, the CLPNA would like to acknowledge the traditional territories where we work and learn. The CLPNA regulates the practice of practical nursing on Treaty 6,7, and 8 territories. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community and whose ancestors have taken care of the land for centuries.</i>			
2.	Declarations <ul style="list-style-type: none"> <li>Conflict of Interest <ul style="list-style-type: none"> <li><i>There were no conflicts of interest declared</i></li> </ul> </li> </ul>		
3.	Adoption of Agenda	<b>Motion: to adopt the agenda for the December 7 &amp; 8, 2023 meeting</b>	<b>L Stebbins/T Smith Carried</b>
4.	Approval of the minutes <ul style="list-style-type: none"> <li>(4a) October 17, 2023 (email motion Council Appeals Committee)</li> <li>(4b) October 24, 2023 (email motion Council meeting minutes September 21 &amp; 22, 2023)</li> <li>(4c) October 25, 2023 (email motion EL 12 – Investment policy revisions)</li> <li>(4d) November 9, 2023 (email motion - HCA Proposal for Regulation)</li> </ul>	<b>Motion: to approve the minutes from October 17, 2023 (email motion); October 24, 2023 (email motion); October 25, 2023 (email motion); November 9, 2023 (email motion)</b>	<b>L Osinchuk/L Stebbins Carried</b>
5.	Ownership Linkage <ul style="list-style-type: none"> <li><b>Workshop to be planned for Council in Spring 2024 focused on ownership linkage with a facilitator.</b></li> </ul>		
6.	Required Approvals Agenda		
6.1.	LPN Standards of Practice Professional Boundaries		
6.2.	LPN Standards of Practice Sexual Abuse, Sexual Misconduct and FGM		
6.3.	Registration Fees Pro Rating		
6.4.	Statutory Committee Appointments <ol style="list-style-type: none"> <li>Section 15 List Appointments <ol style="list-style-type: none"> <li>Hearing Tribunal Recommendations</li> <li>Complaint Review Committee Recommendations</li> </ol> </li> </ol>		

	2. Competence Committee Appointments	
6.5.	Alberta Foot Care Academy – Approval status	
6.6.	Bow Valley College Perioperative – Approval status	
6.7.	Actively Engaged Requirements for Registration	
6.8.	HCA Code of Ethics	
	<p><b><i>Council understands that it is not part of their authority to approve the Complaint Review Committee and Hearing Tribunal appointments, therefore the Complaint Review Committee and Hearing Tribunal Appointments will be removed from the Required Approvals agenda. See revised required approvals agenda, Briefing Note and revised resolution attached.</i></b></p> <p><b><i>Motion: to approve the required approvals agenda; and the following resolutions attached:</i></b></p> <ul style="list-style-type: none"> <li><b><i>Resolution 2023-M12_6.1 LPN Standards of Practice Professional Boundaries</i></b></li> <li><b><i>Resolution 2023-M12_6.2 LPN Standards of Practice Sexual Abuse, Sexual Misconduct and FGM</i></b></li> <li><b><i>Resolution 2023-M12_6.3 Registration Prorated fee</i></b></li> <li><b><i>Resolution 2023-M12_6.4.1 Appointments to Competence Committee</i></b></li> <li><b><i>Resolution 2023-M12_6.5 Alberta Foot Care Academy – Approval status</i></b></li> <li><b><i>Resolution 2023-M12-6.6 Bow Valley College Perioperative – Approval status</i></b></li> <li><b><i>Resolution 2023-M12_6.7 Actively Engaged Requirements for Registration</i></b></li> <li><b><i>Resolution 2023-M12_6.8 HCA Code of Ethics</i></b></li> </ul>	J Peace/T Smith Carried
7.	<b>Monitoring CEO Performance</b>	
7.1.	EL 2 – Planning	
7.2.	EL 3 – Financial Condition <ul style="list-style-type: none"> <li>CLPNA Budget – Y Davey               <ul style="list-style-type: none"> <li><b><i>Y Davey presented the 2024 budget as distributed within the Council meeting package</i></b></li> </ul> </li> </ul>	
7.3.	EL 6 – Compensation and Benefits	
7.4.	EL 8 – Development of Standards and Policies Governing Practice of LPNs	
7.5.	EL 12 – Investments <ul style="list-style-type: none"> <li>M Taylor               <ul style="list-style-type: none"> <li><b><i>M Taylor presented on EL 12 Investment portfolio via teams</i></b></li> </ul> </li> </ul>	
	<p><b><i>Motion: Council acknowledges that they have received the CEO Monitoring Reports, and that Council is satisfied that there is sufficient evidence of compliance with a reasonable interpretation of the policy of all the Council governance policies addressed in the report; namely the following policies: Planning (EL 2); Financial Condition (EL 3); Compensation and Benefits (EL 6); Development of Standards and Policies Governing Practice of LPNs (EL 8); Investments (EL 12).</i></b></p>	L Osinchuk/A Cesar
8.	<b>Governance Process Decisions</b>	
8.1.	END 2 – Public Trust – Council Policy Committee	<p><b><i>The Council Policy Committee will draft and circulated via email for approval in January 2024 to edit END 2 changes include:</i></b></p> <ul style="list-style-type: none"> <li><b><i>Public Trusts the CLPNA as a Regulator to Stakeholders trust that registrants are regulated.</i></b></li> </ul>
8.2.	GP 6 – Code of Conduct changes Council Policy Committee	<p><b><i>The Council Policy Committee will draft and circulate via email for approval in January 2024 to edit GP 6 Code of Conduct and Bylaw changes discussed at the December 2023 meeting.</i></b></p>

8.3.	New Council LPN member representative appointments	<p><i>The Council of the College of Licensed Practical Nurses of Alberta APPROVES that the Council:</i></p> <p><i>1. APPOINTS Kimberley Mansbridge as a regulated member of Council for a term from January 1, 2024 to August 31, 2027.</i></p> <p><i>Council will Defer the second appointment to January 2024 to interview further applicants.</i></p>	<p><i>L Stebbins/T Smith</i> <i>Carried</i></p>
<p><b><i>CLOSED SESSION Adjournment @1244hrs</i></b></p> <p><b><i>A portion of the meeting was closed to the public as items were not related to Regulatory Governance and Council Administration as was made by order of Council. The minutes have reflected the Council decisions reached with the greatest level of transparency.</i></b></p>			